

Information for incoming exchange students

Contact person(s) responsible for incoming exchange students & visa questions:

Cobi King
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Student nominations should be sent to

hsh-incoming@hs-hannover.de
The nomination should include the following information: **full name, email address, subject at the home university and current semester of study, intended subject of study at the Hochschule Hannover.**

Please note: Faculties I and II do not offer English taught courses in summer term. They only offer English courses every winter term.

Website with information for exchange students

<https://www.hs-hannover.de/en/international/your-way-to-hochschule-hannover-university-of-applied-sciences-and-arts/exchange-students>

List of requested documents

- Motivation letter
- Valid health insurance (after acceptance)
- Official Transcript of Records (in English)
- Portfolio (Faculty III, Design and Media)

International website:

<https://www.hs-hannover.de/en/international/your-way-to-hochschule-hannover-university-of-applied-sciences-and-arts>

Deadlines for student nominations from partner institutions:

Summer semester: 15 October
Winter semester: 1 May

Deadlines for exchange application:

Summer semester: 1 November
Winter semester: 15 May

**Contact to International Faculty Officers:
Information about the course offering and faculty organisation**

Faculty I - Electrical Engineering and Information Technology:	Viola Wedekind, viola.wedekind@hs-hannover.de Website: https://f1.hs-hannover.de/studium/internationales/information-for-incomings/
Faculty II – Department Mechanical Eng.:	Meike Marten, meike.marten@hs-hannover.de
Faculty II – Department Bioprocess Engineering:	Dirk Hoffmann, dirk.hoffmann@hs-hannover.de Website: https://f2.hs-hannover.de/internationales/information-for-incomings-wege-an-die-fakultaet-ii
Faculty III - Media, Information and Design:	Esther-Marie Kröger, Dr. Claudia Fortagne f3-io@hs-hannover.de Website: https://f3.hs-hannover.de/en/
Faculty IV - Business and Computer Science:	Kathrin Witte-Griese, Beate Yardim F4-TIP@hs-hannover.de Website: https://f4.hs-hannover.de/internationales/information-for-exchange-students
Faculty V - Diaconic Studies, Health Care and Social Work:	Annette Plobner annette.plobner@hs-hannover.de Website: https://f5.hs-hannover.de/en/translate-to-english-internationales/translate-to-english-exchange-students

Incoming exchange students

Semester dates (including exam sessions):	Summer semester: 1 March - 31 August Winter semester: 1 September - 28 February
Dates orientation day/weeks	Summer semester: 16 - 29 February 2024 Winter semester: 1 st and 2 nd week of September (tbc)
Which credit system is used at the university?	ECTS
Language of instruction for exchange programmes	German and English Please note: Faculties I and II do not offer English taught courses in summer semester.
Do you offer a language course for incoming students? What are the costs? Can students obtain credits/ECTS?	Yes, students may have to pay for books. For more information, please contact the Language Center: Karin.Sziedat@hs-hannover.de
Does the university charge tuition fees?	In Germany, tuition fees (“Studiengebühren”) are mostly abolished. However, a semester fee (“Semesterbeitrag”) has to be paid by students. This is approximately 400.00 € per semester. Exchange students are exempt from the included administrative fee and therefore pay a reduced amount (around 325.00 €).

General information

Full legal name of the institution in English:	Hochschule Hannover – University of Applied Sciences and Arts
Erasmus code (if applicable):	D HANNOVE05
Phone number Advisory Service - International:	+49 511 9296 7387
Postal address Advisory Service - International:	Ricklinger Stadtweg 120 30459 Hannover
Contact persons for exchange agreements:	Patricia Schmelzeisen (ERASMUS) hsh-outgoing@hs-hannover.de +49 511 9296 7716 Natalie Janus (Non-ERASMUS) natalie.janus@hs-hannover.de +49 511 9296 8015
